



Dear IAR Partners,

Thank you for your support of IAR! My name is Angie and I will be your main point of contact this year. Our team is looking forward to working with you to make your participation at the [2023 IAR Natural Refrigeration Conference & Heavy Equipment Expo](#) a success. Please read this email in its entirety, as it includes important details on your participation for the upcoming event.

REGISTRATION & HOUSING

Registration and housing are now open for the 2023 IAR Natural Refrigeration Conference & Heavy Equipment Expo. **Please keep an eye out for another email in the next two weeks with instructions for how to register your team using complimentary passes.**

The 2023 IAR Natural Refrigeration Conference & Heavy Equipment Expo will be taking place at the Long Beach Convention Center in Long Beach, California. IAR has room blocks at three nearby hotel properties. **All Exhibitors attending the conference should book their housing now and not wait for their complimentary conference registration information.** The deadline to book at all properties is **Friday, February 17, 2023.**

[The Hyatt Regency Hotel:](#)

Rate: \$289

Distance to Convention Center: 300 ft/1 minute walk

[The Westin Hotel:](#)

Rate: \$209

Distance to Convention Center: 0.4 miles/8 minute walk

[The Renaissance Hotel:](#)

Rate: \$269

Distance to Convention Center: 0.2 miles/4 minute walk

Additional housing information can be found [here](#).

EXHIBITOR SERVICE KIT

The exhibitor service kit, provided by Freeman can be found [here](#). Please review the kit carefully as it will contain all show hours and details, as well as the necessary forms to ship your materials, order furnishings, hire labor and purchase utilities.



COI FORMS

The IIAR exhibits team will start collecting Certificate of Insurance (COI) forms now through **February 13, 2023**. As a reminder, insurance coverage is not optional and must be in force during the dates of the event. If you do not have insurance, or you would rather not use your own insurance, we have set up a program with Rainprotection Insurance through which you can purchase compliant insurance instantly online. The form is included in the exhibitor services kit.

EXHIBIT HALL

Please note the exhibit hall hours below to plan your time at the expo:

- **Exhibitor Move-In**
Saturday, March 11, 2023 9:00 am – 5:00 pm
Sunday, March 12, 2023 8:00 am – 5:00 pm
- **Exhibit Hours**
Monday, March 13, 2023 9:30 am – 1:45 pm
Tuesday, March 14, 2023 7:30 am – 1:15 pm
Tuesday, March 14, 2023 4:45 pm – 6:15 pm
Wednesday, March 15, 2023 7:30 am – 9:30 am
- **Exhibitor Move-Out**
Wednesday, March 15, 2023 9:30 am – 3:00 pm

**Please note these hours are subject to change.*

QUESTIONS?

Should you have any questions, please do not hesitate to reach out to exhibits@iiar.org.

Our team is look forward to working with you and welcoming you to Long Beach in March!

Best regards,



Angie Avendaño
IIAR | Exhibits Management Team
exhibits@iiar.org

